

Democratic Services

Reply to: Simon Wright
Direct Line: (01993) 861533
Fax: (01993) 861450
E-mail: simon.wright@westoxon.gov.uk

6 October 2015

SUMMONS TO ATTEND
MEETING WITH THE CABINET MEMBER FOR RESOURCES

PLACE: COMMITTEE ROOM 1, COUNCIL OFFICES, WOODGREEN,
WITNEY

DATE: WEDNESDAY 14 OCTOBER 2015

TIME: 1.00PM

Councillor: Mr R A Langridge – all other Members for information

A G E N D A

1. **Notice of Decisions at the meeting held on 16 June 2015 (previously circulated)**
2. **To resolve that the public be excluded from the meeting during consideration of exempt information**
3. **Write Offs 2015-2016 (Report of Frank Wilson, Strategic Director – copy attached)**

Purpose:

To give details of account balances written off by the Strategic Director under delegated authority and to seek approval to write off account balances of more than £300.

Recommendations:

- (a) That the debts shown in Appendix 1 which have been written off under the delegated authority of the Strategic Director be noted;
- (b) That the debts shown in Appendix 2 be written off; and
- (c) That the debt shown in Appendix 3 that has been written off due to the debtor being formally made insolvent be noted.

David Neudegg
Chief Executive

This agenda is being dealt with by Simon Wright, Tel: (01993) 861533
Email: simon.wright@westoxon.gov.uk